



Charter Policy Committee

Type

Standing committee pursuant to Bylaws Section 6.05 and governed by Co-op board policy.

Accountability

The Policy Committee serves at the request and under the direction of the board. The committee has no independent authority to direct the general manager or any Co-op staff, or to commit any of the Co-op's resources.

Purpose

The committee's primary responsibility is to provide recommendations to the board on policies or changes to existing policies and the bylaws.

Specific Duties

The committee may have duties in such areas of bylaws, board policies, and elections, as determined by the board. The Policy Committee will meet on an ad hoc basis as directed by the board.

Bylaws

1. If bylaws changes are recommended, perform tasks at the request of the board.

Policies

1. Develop policy recommendations at the request of the board.

Chair

A Co-op board member as appointed by the board of directors.

Committee Make-Up

The committee chair, a second board member and up to four (4) additional members, directors or not. All members shall be appointed to the committee by the Co-op board annually and as needed to fill vacancies. In addition, the board administrator shall serve as a non-voting member on the committee. Committee members are selected through an interview process with the committee chair(s).

Meetings

The committee will meet as often as deemed necessary for its functions.

Budget

Included with the budget established for the board.

Removal

Non-directors serving on a committee of the Board of Directors shall conform to the standards of conduct applicable to board members set forth in California Cooperative Law and the cooperative's governance policies, even though such persons are not members of the Board of Directors. Should any non-director committee member fail to conform to these requirements they may be removed from the committee by the executive committee of the Board of Directors following a 15 day notice to the committee member of the proposed removal, including an opportunity to be heard by the executive committee at least 5 days before the proposed removal becomes effective.