



# Board of Directors Meeting Approved Minutes

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Date: July 10, 2023

Convened: 6:02pm Adjourned to closed session: 6:30pm

Directors Present: Manny Leon, Barbara Mendenhall, Brian Pimentel, Arnold Sowell, Jeneba Lahai, Alexandria Jang, Prasanna Regmi(attending via zoom)

Director(s) Absent: Delfina Vargas, Felicia Thomas-Hill

Staff Present: Brian Munn (IM GM/Store Director), Tyler Burch (HR Director), Angela Borowski (Finance Controller), Stacie Larkin (Marketing Director), Nova Weatherwax (Merchandising Director)

Members and Guests Present: Members attending via ZOOM

Notetaker: Elizabeth Ortiz Meeting Facilitator: Manny Meeting Chair: Manny

## **PRELIMINARIES**

Introductions took place.

### **Agenda Review:**

Motion to approve July agenda - Barbara

Second - Alex

Agenda approved

### **Tasks from previous meeting reviewed**

Tasks reviewed

### **Approve Minutes of Prior Meeting:**

Motion to approve June meeting minutes - Barbara

Second - Alex

All in Favor

Minutes approved

### **Member Comments:**

None.

### **GM Update:**

Brian M. wanted to remind everyone of the 50th anniversary party, Winn park has been reserved as the location.

The store's patio update is still being moved forward, working on securing materials and is on track to be finished by the end of Summer.

Membership joins is up 20% over last year. Sales growth has been steady and healthy, the Co-op is over 3% over last year.

Both ERC payments have been received.

Monday July 17th, Lizz will be reaching out to get prepared for the mid year retreat.

Currently looking for a new Finance Director and have had some applications submitted.

Briar Patch Co-op will be opening Aug 10th.

## **Committee Updates**

### Finance Committee

Arnie states that the Finance Committee met at the end of last month and is working on a calendar to regulate their meetings. In the Board packet they submitted a monthly financial report and would like to have this as a continuous document in the Board packets.

### Member Engagement Committee

The Member Engagement Committee met and discussed the Annual meeting agenda. They are asking if anyone is interested in speaking then they can reach out to Alex. There is a Member Engagement event coming up on August 3rd.

### Policy Committee

Motion to approve the Nominations Committee Charter Update as presented in the packet - Barbara  
Second - Brian P.

All in favor

Motion to approve the Revised Governance Policies - Barbara

Second - Jeneba

All in favor

### **Board Self-monitoring**

#### Policies D2 & D3

Manny encourages participation in the Board surveys.

### **CLOSINGS: Review Tasks & Assignments**

#### **Announcements**

#### Tasks/Assignments

1. Office Hours
2. Upcoming Vacant Board Position - Plan Options
3. Member Quarterly - Stacie Larkin

### **ADJOURN MEETING**

Motion: Brian

Second: Alex

Vote: All in Favor

Meeting adjourned to a closed session.

Closed session opened at 6:45 pm and adjourned at 8:08 pm

Directors Present: Manny Leon, Barbara Mendenhall, Brian Pimentel, Arnold Sowell, Jeneba Lahai, Alexandria Jang, Prasanna Regmi (attending via zoom)

Director(s) Absent: Delfina Vargas, Felicia Thomas-Hill

Columinate HR Consultant Melanie Reid discussed the results of a survey ranking a list of desired GM qualities, skills and experiences that was completed by the Board and some leadership staff. Melanie helped the Board fine tune the list to use in preparing the SNFC GM Job Announcement. That job announcement was subsequently posted on the Co-op website and elsewhere. It will also be used as a tool to screen applicants.

Closed session notes prepared by Barbara Mendenhall

Respectfully submitted by,  
Elizabeth Ortiz  
Board Administrator