



Charter Election Committee

Type

Mandated standing committee per Co-op bylaws 6.05.

Accountability

The Election Committee serves under the general direction of the Co-op board. The committee has no independent authority to direct the General Manager or any Co-op staff or to commit any of the Co-op's resources.

Purpose

The committee shall ensure fair, impartial, time and honest conduct of elections in accordance with the Co-op's bylaws.

Specific Duties

1. Recommend annual update of the election timeline.
2. Recommend update of the election policy, if necessary.
3. Recommend annual update of the Election Committee Charter, as necessary.
4. Recommend annual update of election information..
5. Review candidate statements.
6. Review proposed amendments and pro/con statements.

Chair

Appointed by the Co-op board. No chair shall serve for more than three (3) consecutive years.

Committee Make-Up

The Election Committee shall be appointed by the board to administer elections. The Election Committee shall be composed of no fewer than three (3) members, two of which must be board members. The board administrator shall serve as a nonvoting member on the committee to provide continuity, administrative support, and expertise in election administration and the Co-op board's election policy. At the request of the committee, the board may appoint additional members if necessary. Committee members are selected through an interview process with the committee chair(s).

Committee members may not be running for board election while serving on the Election Committee.

Meetings

The committee will meet as often as deemed necessary for its functions.

Budget

Included with the budget established for the board.

Removal

Non-directors serving on a committee of the Board of Directors shall conform to the standards of conduct applicable to board members set forth in California Cooperative Law and the cooperative's governance policies, even though such persons are not members of the Board of Directors. Should any non-director committee member fail to conform to these requirements they may be removed from the committee by the executive committee of the Board of Directors following a 15 day notice to the committee member of the proposed removal, including an opportunity to be heard by the executive committee at least 5 days before the proposed removal becomes effective.