



# Board of Directors Meeting Approved Minutes

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Date: March 11, 2024

Convened: 6:03pm Adjourned to closed session: 7:30pm

Directors Present: Manny Leon, Barbara Mendenhall, Arnold Sowell, Alexandria Jang, Prasanna Regmi, Delfina Vargas, Bernadette Brogden, Felicia Thomas-Hill, Brian Pimentel

Director(s) Absent:

Staff Present: Tyler Burch (HR Director), Angela Borowski (Finance Controller), Nova Weatherwax (Merchandising Director), Cristina Caylor (Store Manager), Brady Yount (Finance Director)

Members and Guests Present: Members attended in person other members attending via ZOOM

Notetaker: Elizabeth Ortiz Meeting Facilitator: Manny Meeting Chair: Manny

## **PRELIMINARIES**

Introductions took place.

### **Agenda Review:**

Motion to approve the March agenda - Barbara

Second - Bernadette

Agenda approved

### **Tasks from previous meeting reviewed**

Tasks reviewed

### **Member Comments:**

One comment came in through the zoom chat, when will the patronage refund be available to members? March 29th and April 1st

### **Office Hours comments:**

- Mostly operational items
- Discussing the financial reports in the member quarterly
- Tyler was able to help a member with a comment that they had

### **Consent Calendar:**

Motion to approve the Consent Calendar which includes the February meeting minutes - Barbara

Second - Alex

Motion approved

### **GM Update:**

Tyler overviewed the staff appreciation week in honor of the Supermarket Employee Appreciation Day.

Member days, we saw three weeks with over a million dollars. We also had 119 new members join our Co-op.

Cheese madness is currently being promoted, the staff got to choose the cheese that are in the bracket.

HR is currently fully staffed with the addition of Keely Aubert, she has worked with the co-op for many years.

Stacie Larkin, our current Marketing Director is leaving us. Her last day will be April 2nd.

The strategic plan is kicking into gear. Tyler has hired Kim Tucker to help move this process along.

**Action Items:**

Member Engagement Committee Plan

The Member Engagement Committee will try to meet before the next Board meeting.

Labeling to April

Policy Committee -

D Policies -

Motion to approve the D3 and D4 policy revisions as presented in the Board packet - Barbara  
Second - Prasanna  
Motion approved

Arnie states that he has a question regarding the language “any” used in the policies.

Barbara accepts the friendly amendment to replace the word “any” with “a”.

Discussion was had regarding the difference between the two uses.

In Favor 7 / Opposed 2

Motion Approved

**Discussion Items:**

Mini Gallery of Expectations -

The Board spent this time discussing the C and D policies from their previous retreat.

In a future meeting they would like to talk about a new process for reviewing the C and D policies.

**CLOSINGS: Review Board Calendar, Tasks & Assignments**

**Announcements**

Run for the Board Forum is on Wednesday at 6pm.

Office Hours are March 29th

Member Quarterly articles due March 25th

Tasks/Assignments

1. Member Engagement Committee Plan
2. Mini Gallery of Expectations
3. Board Succession Planning
4. Calendar Invite - Plane Info

**ADJOURN MEETING AT 7:30pm to Closed Session**

Motion: Bernadette

Second: Brian

Motion approved

Respectfully submitted by,

Lizz Ortiz

Board Administrator