



Board of Directors Meeting Approved Minutes

Date: May 12, 2025

Convened: 6:02pm Adjourned 7:18pm

Directors Present: Manny Leon(6:50pm), Arnold Sowell, Brian Pimentel, Bernadette Brogden, Delfina Vargas, Kelsey Brewer, Barbara Mendenhall, Prasanna Regmi, Alexandria Jang

Director(s) Absent:

Staff Present: Brian Munn (General Manager), Angela Borowski (Finance Controller), Nova Weatherwax (Merchandising Director), Tyler Burch (HR Director)

Members and Guests Present: Members attended in person other members attending via ZOOM

Notetaker: Lizz Ortiz Meeting Facilitator: Alex Meeting Chair: Alex

PRELIMINARIES

Introductions took place.

Agenda Review:

Motion to approve the May agenda - Barbara

Second - Brian

Agenda approved

Tasks from previous meeting reviewed

Tasks reviewed

Member Comments:

Access to this meeting, having a way of welcoming people to join the meeting.

Board Office Hours comments -

Two people who came to office hours, both members had comments regarding operations. These comments had been shared with Brian M. Another member made a comment regarding the uniform of the security team.

Kelsey also seconded that several people have commented on the look of our guards.

Consent Calendar:

Motion to approve the Consent Calendar which includes March meeting minutes - Barbara

Second - Bernadette

Motion approved

GM:

GM Update

Bakery build out is still on course for late June. As of right now it is going according to plan. SABA event will be on June 17th from 10am - 1pm as part of Bike to work month. Brian sent out a proposal that talked about expansion and said he was open to questions now. The exit door has been put back in, and went in great. Kiosks are up and running although there are still some issues with freezing.

Kim - Following tonight's meeting you will receive a draft strategic plan. Tyler and Kim will be meeting tomorrow to go over some item sections and she will continue to meet with the SLT team to continue to build this out. There are goals and to-dos list that came out of this process from the feedback Kim received from all parties. Kim is willing to meet with anyone who would like to provide feedback. Will have a follow up prior to the June Board meeting.

Arnie - The finance committee met, and reviewed the GM Monitoring reports. Thanked the committee for having a very engaged meeting. A couple of things the committee thought were significant was the financial position of the farm, our personnel costs, the bakery transition to the aardvark and sales as a whole. Looking at our cart situation, we spend 30k a year on just shopping carts, asking the staff and security to keep an eye out for carts. He states we are in a good financial position but there are things we should keep an eye on. Prasanna, explained that member equity has been growing, and that shows the great work that the staff has been doing.

B1 - Financial Condition and Activities

Brian gave a brief overview of the B1 report. Angela Browoski, then followed up with further details.

Motion to approve the B1 - Financial Condition and Activities as presented in the Board packet - Barbara
Second - Brian P.

Motion Approved

B3 - Asset Protection

Motion to approve the B3 - Asset Protection as presented in the Board packet with the addition of our new security company to B3.4 - Bernadette
Second - Kelsey

Motion Approved

Committee Updates:

Member Engagement

There has been two member meet ups. Word of mouth has been the only shown way that gets members to come. 16 people came to visit the last member meet up. There is an event at the store on June 17th, new member meet up and store tour, 1pm someone will be down at the CSD to greet members who are joining. Down stairs will be the store tour, talking about the benefits of membership. Helping people finding the most out of their investment. Expecting this to wrap up around 2:30-3. The Annual meeting location has been chosen. Will be submitted in the June Board packet for approval.

Nominations

The committee has interviewed 8 candidates. All interviews finished. The meeting next week will have a preparation for the next meeting.

Discussion Items:

CCMA

Barbara will be picking up Alex and Brian P.

CLOSINGS: Review Board Calendar, Tasks & Assignments

Announcements:

At the end of the second quarter Rose Marie will be coming, to go over the C and D policies.

Office Hours Evaluation next month.

Manny thanked the MEEC for all of their hard work and success in engaging members.

Member Quarterly submissions due June 26th, 2025. An idea to write about CCMA was proposed.

Tasks/Assignments

1. Office Hours Evaluation
2. MEEC bring Annual meeting plan to June meeting
3. Nominations committee bring fourth candidates for approval

ADJOURNED MEETING AT 7:18pm

Motion: Brian P
Second: Prasanna
Motion approved

Respectfully submitted by,
Lizz Ortiz
Board Administrator