



Board of Directors Meeting Approved Minutes

Date: August 11, 2025

Convened: 6:08pm Adjourned to closed session 7:15pm

Directors Present: Manny Leon, Brian Pimentel, Bernadette Brogden, Delfina Vargas, Kelsey Brewer, Barbara Mendenhall, Prasanna Regmi, Alexandria Jang, Bernadette Brogden

Director(s) Absent: Arnold Sowell

Staff Present: Brian Munn (General Manager), Angela Borowski (Finance Controller), Nova Weatherwax (Merchandising Director), Tyler Burch (HR Director)

Members and Guests Present: Members attended in person other members attending via ZOOM

Notetaker: Lizz Ortiz Meeting Facilitator: Manny Meeting Chair: Manny

PRELIMINARIES

Introductions took place.

Agenda Review:

Motion to approve the August agenda - Brian

Second - Barbara

Agenda approved

Tasks from previous meeting reviewed

Tasks reviewed

Member Comments:

There was one member comment about an operational issue that was sent over to operations.

Office Hours: No one attended

Consent Calendar:

Motion to approve the Consent Calendar which includes July meeting minutes - Barbara

Second - Kelsey

Motion approved

GM:

GM Update

Farm House - We had the construction company on site a couple of times, they will get started once the house is vacant so that will start in September. The amount is over the budgeted amount so we will be spreading the work out.

Bakery project - We have received an invoice from the city, hopefully once we pay it then everything will roll very quickly. Brian is being told 4-6 weeks after they can restart construction.

Expansion - working with a consultant to identify location. We will be doing a CAT survey to help us find a location. Lizz and Jolie will be doing this Thursday - Sunday to obtain a sample of customers.

Wellness Fair - Tabling opportunity, 5pm-7pm

Slow Foods Tera Madre - Sept 26, 27, 28 = two hour blocks from the Board

Hoes Down - Oct 4th, six tickets for Board use

B1 - Financial Conditions and Activities

Motion to approve the B1 - Financial Conditions and Activities Monitoring report as presented in the Board Packet - Delfina

Second - Brian

Motion Approved

Strategic Plan

Motion to approve the strategic plan as presented in the Board packet - Barbara

Second - Brian

Motion Approved

Committees:

Finance Committee -

CPI

Motion to improve the Board CPI of 1.5% CPI for FY2026 - Alex

Second - Delfina

Motion Approved

Board Budget

Motion to approve the Board budget as presented by the Finance Committee - Alex

Second - Prasanna

Motion Approved

Member Engagement -

Sent out the invitations, people have been RSVPing and encouraging everyone to come and also RSVP. We have 3 committee members coming to talk, 9 community partners will be tabling. The meeting is in 10 days. The last day to send Lizz any slides is at noon on Thursday. The meeting starts at 6pm and ends at 7:30pm.

CLOSINGS: Review Board Calendar, Tasks & Assignments

Announcements:

Brian says there is a member engagement event on Sept 4th from 6-7:30pm.

Kelsey had a life event happen, congrats on getting married!

Manny is putting in his resignation; he will be stepping down from the Board in October.

Tasks/Assignments

1. None

ADJOURNED MEETING AT 7:02pm to Closed Session

Motion: Brian

Second: Barbara

Motion approved

Respectfully submitted by,

Lizz Ortiz

Board Administrator

Closed Session Minutes - 8/11/25

Attendees: Manny Leon, Alexandria Jang, Barbara Mendenhall, Brian Pimentel, Kelsey Brewer, Delfina Vargas, Prasanna Regmi, Bernadette Brogden

Director(s) Absent: Arnie Sowell

Called to order by Manny Leon at 7:23pm

Topic: GM Evaluation and Compensation

Bernadette recused themselves from the conversation and vote.

Motion to approve the GM evaluation letter as drafted by the GM Evaluation Committee by Prasanna; seconded by Kelsey.

-passed 7-0

Motion to approve the GM compensation for the upcoming fiscal year by Alex; seconded by Brian P.

-passed 7-0

Motion to approve the GM Bonus, calculated on current salary and performance criteria, by Barbara; seconded by Delfina

-passed 7-0

Manny will communicate the letter and all board decisions to Brian M. this week.

Motion to adjourn meeting by Brian P.; seconded by Kelsey

Meeting adjourned at 8:35 pm