



Board of Directors Meeting

Date: October 13, 2025

Time: 6pm

Time	Item	Topic	Information/ Action	Presenter
6:00pm		General Business Introductions Agenda Review Review Tasks from September Meeting Member Comments (2 minute limit)	Information Information Information Information	Manny Manny Lizz Manny
		Consent Calendar September Meeting Minutes	Action	Manny
		General Manager Update GM Update	Information	Brian M.
		Action Items Seat New Board Directors - Election Report Elect Board Chairs Elections and Nominations Committee Chairs Columinate Contract	Action Action Action Action	Laura Manny Manny Manny
		Discussion Items Board Attendance Meeting Schedule Committees - Member Appointments November Retreat	Information Information Information	Manny Manny Manny
8:00pm		Closings Announcements Review Board Calendar Review Tasks & Assignments Check-in: How the meeting went	Information Information Information Information	All Admin All All

September Meeting Min p.2

Board Calendar p.4



Board of Directors Meeting Unapproved Minutes

Date: September 8, 2025

Convened: 6:03pm Adjourned: 7:15pm

Directors Present: Brian Pimentel, Bernadette Brogden, Kelsey Brewer, Barbara Mendenhall, Prasanna Regmi, Alexandria Jang, Bernadette Brogden, Arnold Sowell

Director(s) Absent: Manny Leon, Delfina Vargas

Staff Present: Brian Munn (General Manager), Angela Borowski (Finance Controller), Nova Weatherwax (Merchandising Director), Tyler Burch (HR Director)

Members and Guests Present: Members attended in person other members attending via ZOOM

Notetaker: Lizz Ortiz Meeting Facilitator: Alex Meeting Chair: Alex

PRELIMINARIES

Introductions took place.

Agenda Review:

Motion to approve the September agenda removing the closed session - Barbara

Second - Brain P

Agenda approved

Tasks from previous meeting reviewed

Tasks reviewed

Member Comments:

There was three member comments

Office Hours: No one attended

Member Comment - A member has suggested that there should be a better way to communicate with the operations team, possibly an "office hours" like event to talk with customers about the facilities.

Consent Calendar:

Motion to approve the Consent Calendar which includes August meeting minutes - Barbara

Second - Kelsey

5 approve / 1 abstain

Motion approved

GM:

GM Update

Brian invited Gary from California Farm Link discuss a potential partnership.

Permits for the bakery are all done.

Starting OBM (Open Book Management) in October.

Had a great member month, did mini games and almost beat our sales goal.

B2 –Planning and Financial Budgeting

Motion to approve the B2 –Planning and Financial Budgeting Monitoring report as presented in the Board Packet - Arnie
Second - Prasanna

Motion Approved

B7 –Communication to Board

Motion to approve the B7 –Communication to Board Monitoring report as presented in the Board Packet - Brian
Second - Barbara

Motion Approved

B8 – Board Logistical Support

Motion to approve the B8 – Board Logistical Support Monitoring report as presented in the Board Packet - Brian
Second - Kelsey

Motion Approved

B9 – Emergency General Manager(GM) Succession

Motion to approve the B9 – Emergency General Manager(GM) Succession Monitoring report as presented in the Board Packet - Brian
Second - Barbara

Motion Approved

CLOSINGS: Review Board Calendar, Tasks & Assignments

Announcements:

Election Vote by Sept 24th!

Chair, Vice Chair, Nominations Chair and Elections Chairs will be selected next month.

Retreat on November 7th and 8th

Tasks/Assignments

1. Chair assignments (Chair, Vice Chair, Nominations Chair and Elections Chairs)

ADJOURNED MEETING AT 7:43pm

Motion: Brian
Second: Kelsey
Motion approved

Respectfully submitted by,
Lizz Ortiz
Board Administrator

	Jan. 2025	Feb. 2025	Mar. 2025	April 2025	May 2025	June 2025
Board Education & Development	Registration for CCMA: Open , early bird before April 11, 2025 CBL 101 - Jan 18th 8am	Fundamentals of Interpersonal Communication Feb 19th		Explorations in Governance April 1 CBL 101 April 12th Finance Training for Directors April 29th Constructive Approaches to Handling Complaints about your GM April 30th	Navigating the GM Compensation & Evaluation Processes May 7th CCMA - May 29-31, 2025	
Board & Member Engagement Opportunities		Call for Board Candidates Run for the Board Forum Feb 27th 6-8pm Candidate Nomination forms & Election Info Online	Member Quarterly Article & Board Notes Due March		Member Engagement Event	Member Quarterly Article & Board Notes Due June
Required Agenda/ Packet / Executive Session items	Patronage Refund Decision Establish GM Evaluation Committee	Nominations & Education Committee Plan Approvals Election: Policy, Info Packet & Schedule Update Preferred Shares Dividends Decision				Request for Proposal template to GM(GM compensation) Nominations Com. To Submit Candidates For Board Approval for Ballot Review Board Office Hours
GM Limitation Monitoring Reports	No Reports	B1 – Financial Condition and Activities	No Reports	No Reports	B1 – Financial Condition and Activities, B3 - Asset Protection	No Reports
Co-op Community Happenings		Member Days February 1-28			Member Days May 1-31	

	July 2025	August 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025
Board Education & Development	CBL 101 Jul 19th		Explorations in Gov Sep 9	Director Orientation Finance Training Oct 14th CBL 101 Oct 18th	Retreat Nov 7th & 8th	
Board & Member Engagement Opportunities		Annual Meeting 21st	Meet the Candidate Event Sept 4 Member Quarterly Article Due & Board Notes Due 9/20	Call for Committee Members Office Hours Sept		Member Quarterly Article Update & Board Notes Due Dec
Required Agenda/ Packet Items/ Executive Session	Treasurer gives Bay area CPI to Finance Com. Chair	Board Budget (by August 31)	General Election Call for Board Officer Interest	Seat New Board Directors Elect Board Officers Call for Committee Chair & Member Interest Columinate Contract	Board Committee Chair & Member Appointments	Co-op Member Committee Appointments
GM Limitation Monitoring Reports	B4 – Membership, B5 – Customer Experience, A – Ends & B6 – Staff Treatment and Compensation	B1 – Financial Condition and Activities	B2 –Planning and Financial Budgeting, B7 –Communication to Board, B8 – Board Logistical Support & B9 – Emergency General Manager(GM) Succession	No reports	B1 – Financial Condition and Activities, & B3 –Asset Protection	B – Global Executive Constraint
Co-op Community Happenings		Member Days August 1-31	Farm to Fork Festival Sept		Member Days November 1-30	

Calendar Items with date to be determined: CA Center for Co-op Development Conference

Register for Columinate Training: <https://columinate.coop/events/>